

FRIENDS OF THE MEAFORD LIBRARY EXECUTIVE MEETING MINUTES

August 13,2020

Outside the Net Shed

Present: Leslie Ransom (Pres), Jane Leckenby, Chris Richardson, Jim Brown (Tres), Dinah Shields, Elaine Burns (Sect), and Peter Bantock

Regrets: Paul Wehrle

Guests: Amy Solecki

Agenda Item	Discussion	Resolution	Action to be completed
Call to order	14:35 pm		
1. Adoption of agenda and additions	Additions to the agenda included: <ul style="list-style-type: none"> • Jane - Discussion of a fundraising project • Leslie – Strategic Planning 		
2. Minutes of the July 9,2020 meeting	Motion to accept as circulated. 1. Dinah, 2. Peter	Carried	
3. Treasurer’s Report	Jim distributed the financial statements as at July 31, 2020. Motion to accept the financial reports. 1. Jim, 2. Jane Jim reported that he looked into e-transfers for donations etc this has not been resolved to date	carried	Jim will continue to research
4. Report from the Library	Amy reported that: <ul style="list-style-type: none"> • Donation letters have been showing good returns • Craft bundles have been going well • Story Time on line continues • The library opened to the public on August 4 with reduced hours and occupancy limitations • Hoping to be in the new building Fall of 2020. 		
5. Standing Items			
5.1Membership	Jane reported there are 27 paid up members 5 of which are Associates. She will be emailing members who have not paid to date.		

5.2 Promotion & Publicity	Jane asked the C of C to include their eBlast in next weeks mail out. Elaine has a new member who has a large amount of experience with volunteers and volunteering.		
5.3 Concerts	No report		
5.4 Net Shed	Dinah reported that the weekend Net shed sale are around \$300/day. People are asking about making donations Dinah thanked Jane, Chris and Jim for helping out while she was ill.		
Business arising from the Minutes: i) Fundraising Committee	<ul style="list-style-type: none"> • letters have gone out • database for the donor wall waves is being updated. • Letters to donors to increase their donations are being prepared. • Phone calls to donors who have given >\$2000 will happen soon. • Currently we are sitting at \$710,000. 		
New Business:	<p>i) Someone has donated a signed, noted copy of Margaret Atwood's Testament which is valued at \$2500. Thoughts are to have a silent auction to finalize the campaign and include other items that have been held back from former auctions. The silent auction will close on the day the public can see the new build. The donor is looking for a tax receipt for this donation</p> <p>ii) Strategic Plan. A motion was made that the FOML Strategic Plan will be created with and tied into the MPL Board Strategic Plan 1. Elaine, 2. Jim Chris reminded us that we need to review the outstanding items on the last Strat Plan.</p>	Carried	<p>Elaine will work with Amy, Jenn Brebner and Katharine Peat to organize advertisements both in print and online for this.</p> <p>To be brought forward at the AGM.</p>

	<p>iii) AGM. A discussion around having an outside AGM was held. It was decided to hold the FOML AGM on Thursday September 10 at 4:00pm on the grounds of the Net Shed. This will be followed by the regular meeting of FOML. NOTE to Chairs: Reports are to be sent to Leslie a week before the AGM</p> <p>iv) Elaine motioned that the Library in advance of each AGM send a formal letter indication their support needs for the following year so that it can be agreed to at the AGM.</p>	<p>The public needs two weeks notice of the meeting</p>	<p>Elaine will organize this.</p> <p>Amy will prepare said letter before the September 10 AGM.</p>
Adjournment	5:33pm		
Next Meeting	Thursday September 10,2020 after the AGM.		

Secretary: _____ President: _____