

FRIENDS OF MEAFORD LIBRARY EXECUTIVE
MEETING

Minutes

Thursday, September 17, 2026
Rotary Club of Meaford Room

Attendance

Leslie Ransom
Jim Brown
Christine Richardson
Robert Richardson
Karen Trusler
Chrstine Fray

Regrets

Francis Richardson
Paul Wehrle
Susanne Wussow

Guests

Amy Solecki, Community Outreach Coordinator, Meaford Public Library
Bradey Carbert, Director of Community Services, Municipality of Meaford

The Friends of Meaford Library Executives discussed insurance for the Rotary Club of Meaford Pavilion for the Sunday Concert Series and for sponsoring events held in and out of the Meaford Public Library

- Confirmed that the FOML are a not-for-profit organization (federally registered charity)
- FOML has insurance and liability insurance for the Net Shed Used Book Store and the executive committee
 - Suspect that the general insurance policy covers the volunteers at the Net Shed
 - **Action:** FOML will include a volunteer waiver form for the insurance
- FOML will need the insurance for the pavilion, in addition, each performer will need their own insurance
 - Discussed if the performers could be considered volunteers and covered under the FOML insurance
 - Might need to sign a waiver confirming they are volunteers
 - Facility User Insurance Program is available through the facility management of the municipality unless the group has its own certificate of insurance policy
 - Must send a copy of the certificate of insurance at the time of the booking
 - Question regarding if the FOML insurance does not include this type of liability, would the FOML have to purchase it from the Municipality?
 - Not possible because FOML is an organization and it must be tied to the individual

- Until 2016, the FOML received a bursary to cover the cost of the pavilion from the Municipality. After 2016, it was discontinued.
 - FOML was not informed of this decision
 - Going forward, the facility must be rented and pay the applicable fee (\$106 per rental)
 - Could reach out to Council to request a fee waiver
 - **Action:** L. Ransom requested a letter from B. Carbert to bring to council for the rental waiver
- Further discussion regarding the FOML sponsorship of other guests in and outside of the Meaford Public Library.
 - **Action:** A. Solecki is to confirm if the contract with Meaford Hall for the Carol Off event is under the Friends of Meaford Library or the Meaford Public Library
- A. Solecki will follow up with more information about the Meaford Public Library's insurance and its relation with the Friends of Meaford Library after the meeting with the Meaford Public Library CEO, and Jarred Dodd, Purchasing, Risk and Insurance Agent for the Municipality of Meaford

Regular Meeting

Agenda - additions/approval

Moved R. Richardson
 Seconded K. Trusler
 Passed

Approval of minutes of regular meeting August 13,2026 meeting

NA. Will be passed at the October meeting.

Treasurer's Report (Jim) (motion required)

J. Brown reviewed the FOML Position Statement and Operating Statement
 Moved J. Brown
 Seconded C. Richardson
 Passed

Report from the Library (Amy)

- A. Solecki shared the events that the Meaford Public Library hosted in September and programs they are looking forward to in October including Ontario Public Library Week
 - A concern regarding the Win with Your Library Card was discussed, and it was suggested to remove the \$500 gift card for Best Buy. Instead, keep the prizes local and a fair amount for all businesses
 - Library will collect gift cards for \$150 each from businesses from Meaford with a limit of \$2,500
 - FOML will provide the latest newsletter and a photo of the net shed for the time capsule
 - A. Solecki distributed the FOML Donation Payments for review

Standing Items

Membership (Karen)

- K. Trusler shared that the current membership stands at 55 members

Newsletter (Chris)

- C. Fray is currently working on the next newsletter. Asked if the FOML wanted to have ad cards for the Christmas Book Sale, like the ones last year at Meaford Hall.

Concert Series (Paul)

- P. Wehrle sent a report via email for the Executive to review.

Net Shed (Chris)

- C. Richardson reported that Net Shed volunteers have culled the books with the yellow dots (those that have been on the shelf the longest) and replaced with current donated books. They will be adding new coloured dots to all the donated books from this year.
- The FOML had a table at Beautiful Joe Family Fun Day. Volunteers at this event had lots of conversations but book sales were low.

Website (Robert)

- R. Richardson reported that he will be working on the website soon to archive this year's content. The square has worked well this year.

Business Arising

- Volunteer BBQ Plans- Chris and Leslie
 - The volunteer luncheon is planned for September 24 at the Richardson's cottage. C. Richardson, C. Fray, and L. Ransom plan to go grocery shopping for the luncheon on Monday.
- Complaint at Net Shed- Leslie and Chris
 - Discussion regarding the complaint at the Net Shed. It was decided to speak with the Meaford Public Library CEO, Lynne Fascinato, regarding any future complaints. Any complaints should be given the Net Shed Coordinator contact information or the FOML President.
 - C. Richardson has spoken to the volunteer that was involved and feels that it was handled correctly.

New Business

NA

Adjournment: Next Meeting: Thursday, October 8, 2026